

Reading Time Cards

10 Time Cards and Task Cards for Each Time Card

Employee Time Card

Name: Tom Duke

Week of: 7/15/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	10:00am	1:00pm	2:00pm	5:00pm	6
Monday	8:00am	12:00pm	12:30pm	4:30pm	7
Tuesday	9:00am	1:00pm	2:00pm	5:00pm	7
Wednesday					
Thursday					
Friday	10:30am	2:00pm	2:30pm	6:00pm	7
Saturday	9:00am	12:00pm	12:30pm	3:30pm	5

Total Time: 32 hours

On which day did this

How many days did this employee start their lunch break at 1:00pm?

4

2

3

Sun



Included: 10 different time cards and 40 task cards per time card.

Ideas for use: life skill centers and independent work. I recommend laminating for extended use. Students can use dry erase markers, clothes pins, or paper clips to note answers.

Thank you for your purchase! If you find a typo please contact me so I can fix it for you!

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Employee Time Card

1

Name: Tom Duke

Week of: 7/15/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	10:00am	1:00pm	2:00pm	5:00pm	6
Monday	8:00am	12:00pm	12:30pm	4:30pm	8
Tuesday	9:00am	1:00pm	2:00pm	5:00pm	7
Wednesday					
Thursday					
Friday	10:30am	2:00pm	2:30pm	6:00pm	7
Saturday	9:00am	12:00pm	12:30pm	3:30pm	5

Total Time: 33 hours

1

On which day did this employee leave work before 4:00pm?

Sat

Mon

Sun

1

How many days did this employee work this week?

6

7

5

1

How many days did this employee clock out at 1:00pm for lunch?

4

3

2

1

On what day did this employee leave work at 3:30pm?

Tues

Sun

Sat

1

How many days did this employee start their lunch break at 1:00pm?

4

2

3

1

On which day did this employee take lunch from 2:00-2:30?

Tues

Sun

Fri

1

Other than Saturday, what other day did the employee start work at 9:00am?

Tues

Mon

Sun

1

On what day did this employee work the latest in the evening?

Sun

Tues

Fri

1

On which day did this employee return from lunch at 2:30pm?

Sat

Sun

Fri

1

How many days did this employee start lunch at 1:00pm?

2

3

4

1

On which day did this employee work until 4:30pm?

Sun

Tues

Mon

1

Besides Saturday, what other day did they return from lunch at 12:30pm?

Tues

Fri

Mon

1

At what time did this employee clock out for lunch on Monday?

12:30

12:00

1:00

1

At what time did this employee return from lunch on Saturday?

12:30

1:30

2:30

1

At what time did this employee begin work on Friday?

11:00

10:30

10:00

1

How many hours did this employee work on Sunday?

7

6

5

1

What is the first name of the employee for this time card?

Tom

Joe

James

1

How many hours did this employee work on Tuesday?

7

6

8

1

How many days was this employee off this week?

3

1

2

1

At what time did the employee begin their lunch break on Friday?

1:00

2:30

2:00

1

On which day did this employee work the least amount of hours?

Sun

Sat

Fri

1

At what time did the employee's lunch end on Monday?

12:30

12:00

1:30

1

On which day did the employee work until 6:00pm?

Tues

Sat

Fri

1

How many days did this employee begin work at 9:00am?

4

3

2

1

How many days did this employee work 7 hours?

3

2

4

1

How many total hours did the employee work this week?

32

31

33

1

How many days did the employee work until 5:00pm?

2

4

3

1

On which day did the employee NOT take an hour lunch break.

Tues

Sun

Mon

1

How many hours did this employee work on Saturday?

6

7

5

1

How long did this employee take for lunch on Tuesday?

30 minutes

1 hour

45 minutes

1

How many days did this employee take a 30 minute lunch break?

4

2

3

1

What day of the month does this time card begin?

18th

15th

16th

Employee Time Card

2

Name: Katie Jones

Week of: 3/25/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday					
Monday	7:00am	12:30pm	1:30pm	5:00pm	9
Tuesday	8:30am	1:00pm	1:30pm	5:30pm	8.5
Wednesday	8:30am	12:30pm	1:00pm	4:30pm	7.5
Thursday	9:30am	1:30pm	2:00pm	5:30pm	7.5
Friday	10:00am	2:00pm	2:30pm	5:30pm	7
Saturday					

Total Time: 39.5 hours

2

How many days is this employee off this week?

3

1

2

2

At what time does this employee clock out for lunch on Monday?

1:30

12:30

2:30

2

At what time did this employee end lunch on Friday?

1:30

2:30

12:30

2

On which day did this employee take 1 hour for lunch?

Wed

Mon

Tues

2

On which day did this employee work 8.5 hours?

Mon

Wed

Tues

2

On which day did this employee clock in from lunch at 1:00pm?

Thurs

Tues

Wed

2

How many days did this employee begin lunch at 12:30pm?

2

1

0

2

On which day did this employee begin work at 10:00am?

Tues

Fri

Thurs

2

How many hours did this employee work on Wednesday?

8

9

7.5

2

What is the name of the employee on this time card?

Katie

Kathy

Karen

2

Which day of the month does this time card start?

23rd

24th

25th

2

Besides Tuesday, what other day does this employee leave work at 5:30pm?

Thurs

Tues

Wed

2

At what time did this employee clock out for lunch on Thursday?

12:30

1:30

1:00

2

On what day did this employee leave work at 4:30pm?

Wed

Tues

Mon

2

On which day did this employee take lunch from 2:00-2:30pm?

Thurs

Fri

Wed

2

How many hours did this employee work on Tuesday?

9

7.5

8.5

2

How many total hours did this employee work this week?

40.5

39.5

38.5

2

How many days did this employee work until 5:30pm?

3

4

5

2

Which day did this employee work the most hours?

Tues

Wed

Mon

2

How many days did this employee begin work at 8:30am?

2

4

3

2

On which day did this employee leave work at 5:00pm?

Mon

Tues

Wed

2

On which day did this employee begin work at 7:00am?

Wed

Mon

Tues

2

How long did this employee take for lunch on Tuesday?

45
minutes

40
minutes

30
minutes

2

On which day did this employee end their lunch break at 2:00pm?

Fri

Wed

Thurs

2

On which day did this employee begin work at 9:30am?

Fri

Thurs

Wed

2

How many days did this employee work 7 and 1/2 hours?

1

3

2

2

On which day did this employee end their lunch break at 2:30pm?

Fri

Thurs

Wed

2

On which day did this employee leave work at 4:30pm?

Thurs

Tues

Wed

2

How many hours did this employee work on Sunday?

3

2

0

2

At what time did this employee clock out for lunch on Tuesday?

12:30

1:30

1:00

2

At what time did this employee clock in from lunch on Monday?

1:30

2:00

1:00

2

On which day did this employee work the least amount of hours?

Wed

Thurs

Fri

Employee Time Card

3

Name: Ashley Johnson

Week of: 5/20/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	7:00am	12:00pm	12:30pm	3:30pm	8
Monday	9:00am	1:30pm	2:00pm	3:30pm	6
Tuesday					
Wednesday	10:00am	2:30pm	3:00pm	5:30pm	7
Thursday	8:00am	12:00pm	12:30pm	4:30pm	8
Friday					
Saturday	7:00am	11:30am	12:00pm	2:30pm	7

Total Time: 36 hours

3

How many days did this employee begin work at 7:00am?

2

3

1

3

At what time did this employee return from lunch on Saturday?

12:30

12:00

1:00

3

How many days did this employee return from lunch at 12:00?

4

2

1

3

On which day did this employee clock in from lunch at 3:00pm?

Mon

Thurs

Wed

3

How many minutes did this employee take for lunch this week?

40

50

30

3

What day of the month does this time card start?

21st

20th

22nd

3

On which day did this employee leave work at 5:30pm?

Mon

Thurs

Wed

3

How many days did this employee work 7 hours?

2

3

4

3

At what time did this employee leave work on Monday?

4:30

3:30

5:30

3

Who is this time card for?

Ashley

Ashlyn

Austin

3

On which day did this employee take lunch from 1:30-2:00?

Sun

Wed

Mon

3

At what time did this employee begin lunch on Thursday?

11:30

12:30

12:00

3

On which day did this employee return from lunch at 2:00pm?

Mon

Wed

Sun

3

When this employee left work on Monday, which day did they return?

Tues

Wed

Thurs

3

How many hours did this employee work on Saturday?

8

6

7

3

How many days did this employee work less than 8 hours?

4

2

3

3

When this employee left work on Wednesday, at what time did they return the following day?

9:00

8:00

10:00

3

On what day did this employee start work the latest?

Mon

Thurs

Wed

3

On what day did this employee leave work at 4:30pm?

Thurs

Mon

Wed

3

How many days did this employee take a lunch break from 12:00-12:30?

3

1

2

3

Other than Thursday,
what other day did this
employee work 8 hours?

Mon

Wed

Sun

3

On what day did this
employee start lunch
before noon?

Thurs

Tues

Sat

3

During which month is
this time card for?

June

May

July

3

On which day did this
employee leave work the
earliest?

Sun

Mon

Sat

3

Which day did this employee take lunch from 1:30-2:00?

Wed

Fri

Mon

3

At what time did this employee begin work on the weekend?

8:00

9:00

7:00

3

At what time did this employee clock out on Thursday?

4:30

3:30

5:30

3

How many total hours did this employee work this week?

38

36

37

3

How many days was this employee off this week?

0

1

2

3

Which day did this employee work 6 hours?

Sun

Tues

Mon

3

On which day did this employee begin lunch at 2:30pm?

Thurs

Wed

Mon

3

How many days did this employee work until 3:30pm?

3

1

2

Employee Time Card

4

Name: Declan Gibbs

Week of: 12/18/2017

Day	IN	OUT	IN	OUT	TOTAL
Sunday	7:30am	12:00pm	1:00pm	5:30pm	9
Monday	8:30am	11:30am	12:30pm	2:30pm	5
Tuesday	9:00am	11:45am	12:15pm	3:30pm	6
Wednesday	9:00am	12:15pm	12:45pm	3:30pm	6
Thursday	8:00am	1:00pm	1:30pm	4:30pm	8
Friday					
Saturday					

Total Time: 34 hours

4

Which day did this employee begin work at 7:30am?

Sun

Tues

Mon

4

How many days did this employee clock in from lunch at 1:30pm?

0

2

1

4

At what time did this employee clock in from lunch on Wednesday?

12:15

12:30

12:45

4

How many hours did this employee work on Saturday?

4

0

2

4

What year is this time card for?

2018

2019

2017

4

What is the last name of the employee for this time card?

Gubbs

Gabbs

Gibbs

4

How many weeks is this time card for?

2

1

3

4

Which day did this employee take 1 hour for lunch?

Tues

Sun

Mon

4

At what time did this employee clock out for lunch on Tuesday?

11:30

12:00

11:45

4

How many days did this employee work 8 hours?

2

1

3

4

How many days did this employee leave work before 5:00pm?

3

4

2

4

Which day did this employee clock in from lunch at 12:30?

Wed

Mon

Thurs

4

Which day of the month
does this time card
begin?

17th

18th

16th

4

Which day did this
employee return from
lunch at 1:00pm?

Sun

Tues

Mon

4

Which day did this
employee leave work the
latest?

Thurs

Sun

Tues

4

How many days did this
employee leave work at
2:30pm?

1

2

0

4

Which day did this employee clock in from lunch at 1:30pm?

Wed

Thurs

Tues

4

Which day did this employee begin work at 8:30am?

Tues

Sun

Mon

4

How many hours did this employee work on Tuesday?

8

7

6

4

How many hours did this employee work this week?

35

36

34

4

Which day did this employee take lunch from 11:45-12:15?

Tues

Thurs

Wed

4

At what time did this employee clock out for lunch on Monday?

11:45

12:00

11:30

4

At what time did this employee clock in from lunch on Wednesday?

12:15

11:45

12:45

4

How many days did this employee leave work at 3:30pm?

3

2

1

4

At what time did this employee clock out for lunch on Tuesday?

12:00

11:45

12:15

4

On which day did this employee leave work at 5:30pm?

Sun

Tues

Thurs

4

How many days did this employee begin work at 9:00am?

3

1

2

4

How many days did this employee work before having a day off?

6

5

4

4

How many days does this employee work 6 hours total?

2

4

3

4

Which day does this employee leave work at 2:30pm?

Tues

Mon

Wed

4

How many minutes does this employee take for lunch on Tuesday?

20

40

30

4

Which day did this employee start work the earliest?

Mon

Tues

Sun

Employee Time Card

5

Name: James Hobbs

Week of: 2/11/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	7:00am	11:00am	11:30am	1:30pm	6
Monday	11:00am	3:00pm	4:00pm	7:00pm	7
Tuesday	11:30am	2:30pm	3:30pm	6:30pm	6
Wednesday					
Thursday	12:00pm	4:00pm	4:30pm	7:30pm	7
Friday					
Saturday	12:30pm	3:30pm	4:00pm	7:30pm	7.5

Total Time: 33.5 hours

5

Which day did this employee return from lunch at 3:30pm?

Sat

Thurs

Tues

5

Which day of the month does this time card begin?

11th

13th

12th

5

How many weeks is this time card for?

2

1

3

5

At what time did this employee clock out for lunch on Sunday?

11:00

11:30

12:00

5

Which day did this employee take a lunch break from 3:30pm-4:00pm?

Mon

Sat

Thurs

5

How many days did this employee begin work in the morning?

4

3

2

5

At what time did this employee clock out for lunch on Sunday?

12:00

11:00

11:30

5

What is the latest time this employee worked this week?

7:30

6:30

7:00

5

Which day did this employee begin work at 12:00pm?

Sat

Thurs

Tues

5

Which day did this employee clock in from lunch at 3:30pm?

Mon

Tues

Thurs

5

Besides Wednesday, what other day did this employee have off this week?

Thurs

Sat

Fri

5

Which day did this employee leave work at 7:00pm?

Sat

Mon

Thurs

5

At what time did this employee return from lunch on Friday?

4:30

3:30

4:00

5

How many days did this employee work until 7:30pm?

1

2

3

5

Which day did this employee leave work the earliest?

Mon

Tues

Sun

5

Which day did this employee clock out for lunch at 2:30pm?

Thurs

Tues

Mon

5

How many days did this employee clock in from lunch at 4:00pm?

0

2

1

5

How many days did this employee work 7 hours total?

4

3

2

5

At what time did this employee clock out for lunch for Monday?

3:00

2:30

3:30

5

Which day did this employee leave work at 6:30pm?

Mon

Thurs

Tues

5

Which day did this employee take a lunch break from 3:00pm-4:00pm?

Thurs

Fri

Mon

5

How many hours did this employee work this week?

33.5

34.5

32.5

5

What is the first name of the employee for this time card?

John

James

Jimmy

5

How many days did this employee work 6 hours total?

3

2

4

5

When this employee left work on Tuesday, on which day did they return to work?

Fri

Thurs

Wed

5

At what time did this employee leave work on Saturday?

6:30

7:00

7:30

5

How many days did this employee take a lunch break after 12:00pm?

4

3

5

5

At what time did this employee begin work on Tuesday?

11:00

10:30

11:30

5

How many days did this employee take a 1 hour lunch break?

4

2

3

5

How many days did this employee work this week?

6

4

5

5

At what time did this employee clock out for lunch on Thursday?

3:00

2:00

4:00

5

Which day did this employee start work the earliest?

Sun

Mon

Tues

Employee Time Card

6

Name: Gabby Forbes

Week of: 11/12/2017

Day	IN	OUT	IN	OUT	TOTAL
Sunday	6:30am	11:30am	12:00pm	3:00pm	8
Monday	7:30am	12:00pm	12:30pm	2:00pm	6
Tuesday	12:00pm	3:00pm	3:30pm	4:30pm	4
Wednesday	12:30pm	3:30pm	4:00pm	5:00pm	4
Thursday					
Friday	12:00pm			3:00pm	3
Saturday	12:30pm	2:30pm	3:00pm	4:00pm	3

Total Time: 28 hours

6

Which day did this employee work from 12:00pm-3:00pm?

Sat

Fri

Wed

6

When this employee left work on Wednesday, on which day did they return to work?

Fri

Thurs

Sat

6

What year is on this time card?

2018

2019

2017

6

What is the first day of the week on this time card?

Mon

Sun

Tues

6

Which day did this employee begin work at 7:30am?

Mon

Tues

Sun

6

Which day did this employee return from lunch at 3:00pm?

Sat

Wed

Tues

6

Which day did this employee work from 12:00pm-4:30pm?

Wed

Mon

Tues

6

How many days did this employee work this week?

5

7

6

6

At what time did this employee clock out for lunch on Sunday?

11:30

12:00

12:30

6

Which day did this employee work 8 hours total?

Mon

Sat

Sun

6

When this employee left work on Tuesday, on which day did they return to work?

Fri

Wed

Thurs

6

What is the last name of the employee for this time card?

Ford

Forbes

Fulton

6

How many days did this employee work 4 hours total?

2

1

3

6

Which day did this employee work 6 hours total?

Wed

Mon

Sun

6

Which day did this employee take a lunch break from 3:00-3:30?

Tues

Sat

Wed

6

How many days did this employee leave work at 3:00pm?

2

1

3

6

At what time did this employee clock out for lunch on Tuesday?

2:30

3:30

3:00

6

Which day did this employee return from lunch at 3:30pm?

Sat

Wed

Tues

6

How many total hours did this employee work this week?

30

28

31

6

How many days did this employee begin work at 12:30pm?

3

4

2

6

At what time did this employee clock in from lunch on Wednesday?

3:30

3:00

4:00

6

Which day did this employee leave work the earliest?

Fri

Sun

Mon

6

How many days did this employee begin work at 12:00pm?

1

3

2

6

Which day did this employee return from lunch at 12:00pm?

Sun

Mon

Wed

6

Which day did this employee not take a lunch break?

Sat

Fri

Wed

6

Which day did this employee work the fewest hours?

Wed

Fri

Tues

6

Which day did this employee leave work at 4:30pm?

Tues

Fri

Sat

6

Which day did this employee clock out for lunch at 12:00pm?

4

2

3

6

How many days was this employee off work this week?

2

0

1

6

Which day did this employee work the most hours?

Mon

Sun

Wed

6

Which day did this employee leave work at 5:00pm?

Fri

Wed

Tues

6

Which day did this employee leave work at 4:00pm?

Wed

Tues

Sat

Employee Time Card

7

Name: Connie Banks

Week of: 08/05/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	2:00pm			5:00pm	3
Monday	2:30pm	4:00pm	4:30pm	6:00pm	3
Tuesday	12:15pm	3:15pm	3:45pm	6:45pm	6
Wednesday					
Thursday	1:45pm	4:45pm	5:15pm	7:15pm	5
Friday					
Saturday	12:00pm	4:00pm	4:30pm	6:00pm	5.5

Total Time: 22.5 hours

7

How many hours total did this employee work on Monday?

5

3

4

7

Which day did this employee begin work at 1:45pm?

Tues

Thurs

Sat

7

How many days was this employee off this week?

3

1

2

7

Which day did this employee begin work the earliest?

Sat

Tues

Thurs

7

What is the first name of the employee for this time card?

Connie

Candy

Camile

7

At what time did this employee clock out for lunch on Monday?

3:45

4:15

4:00

7

At what time did this employee return from lunch on Thursday?

4:45

5:00

5:15

7

How many days did this employee work this week?

6

5

4

7

Which day did this employee clock in at 2:00pm and clock out at 5:00pm?

Mon

Sun

Tues

7

Which day did this employee work 5 hours total?

Thurs

Sat

Tues

7

Which day did this employee begin work at 12:00pm and clock out for lunch at 4:00pm?

Tues

Sat

Thurs

7

Which day did this employee leave work at 6:00pm and began work at 2:30pm?

Sat

Mon

Tues

7

Which day did this employee return from lunch at 5:15pm and leave work at 7:15pm?

Tues

Thurs

Mon

7

Which day did this employee begin work at 2:30pm?

Sun

Tues

Mon

7

What is the last name of the employee for this time card?

Bunks

Banks

Binks

7

When this employee left work on Tuesday, on which day did they return to work?

Wed

Fri

Thurs

7

Which day did this employee return from lunch at 3:45pm?

Sat

Mon

Tues

7

Which day did this employee leave work the at 6:45pm?

Sat

Mon

Tues

7

Which day did this employee work from 1:45pm-7:15pm?

Tues

Sat

Thurs

7

On which day of the month does this time card start?

5th

7th

6th

7

Other than Wednesday,
which day did this
employee not work this
week?

Sun

Fri

Sat

7

Which day did this
employee leave work the
latest?

Tues

Thurs

Sat

7

At what time did this
employee clock out for
lunch on Tuesday?

3:15

3:30

3:45

7

How many hours total did
this employee work this
week?

22

22.5

21.5

7

How many days did this employee work 3 hours total?

4

2

3

7

How many days did this employee leave work at 6:00pm?

3

1

2

7

Which day did this employee begin work at 12:15pm?

Wed

Tues

Thurs

7

Which day did this employee work 6 hours total?

Tues

Mon

Sun

7

How many days did this employee take a lunch break from 4:00pm-4:30pm?

3

1

2

7

Which day did this employee work 5 and 1/2 hours?

Thurs

Sat

Tues

7

Which day did this employee not take a lunch break?

Mon

Sun

Tues

7

At what time did this employee return from lunch on Thursday?

5:00

5:30

5:15

Employee Time Card

8

Name: Justin White

Week of: 01/28/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	12:15pm	4:15pm	4:45pm	9:15pm	8.5
Monday	11:45am	3:45pm	4:15pm	8:15pm	8
Tuesday					
Wednesday	12:30pm	4:30pm	5:00pm	8:30pm	7.5
Thursday	2:30pm	6:00pm	6:30pm	9:00pm	6
Friday	12:45pm	3:45pm	4:15pm	9:15pm	8
Saturday					

Total Time: 38 hours

8

How many days was this employee off work this week?

3

1

2

8

How many total days are on this time card?

6

7

5

8

At what time did this employee leave work on Wednesday?

8:30

8:15

8:00

8

Which day did this employee return from lunch at 4:15 and leave work at 8:15pm?

Wed

Mon

Fri

8

When this employee leaves work on Monday, on which day will they return to work?

Tues

Thurs

Wed

8

Which day did this employee work 6 hours total?

Fri

Wed

Thurs

8

At what time did this employee return from lunch on Wednesday?

5:15

5:30

5:00

8

Which day did this employee return from lunch at 4:45 and leave work at 9:15pm?

Fri

Sun

Thurs

8

Which day did this employee clock in from lunch at 4:45 and leave at 9:15pm?

Fri

Sun

Thurs

8

Which day did this employee clock out for lunch at 6:00pm?

Wed

Thurs

Fri

8

How many days did this employee clock out for lunch at 3:45pm?

4

3

2

8

At what time did this employee clock out for lunch on Friday?

3:40

3:45

3:43

8

Which day did this employee clock in for work at 12:30pm and out for lunch at 4:40pm?

Thurs

Fri

Wed

8

At what time did this employee begin lunch on Thursday?

6:30

6:00

6:45

8

What day of the month does this time card begin?

29th

30th

28th

8

How many days did this employee not work this week?

2

1

3

8

At what time did this employee clock in from lunch on Sunday?

4:15

4:30

4:45

8

How many days did this employee leave work after 9:00pm?

4

5

3

8

What is the last name of the employee for this time card?

White

White

Walton

8

At what time did this employee begin work on Friday?

12:45

12:30

12:40

8

At what time did this employee clock in from lunch on Monday?

4:30

4:45

4:15

8

How many days did this employee leave work at 9:15pm?

0

2

1

8

When this employee left work on Monday, on which day did they return to work?

Tues

Thurs

Wed

8

Which day did this work from 2:30pm-9:15pm?

Fri

Thurs

Wed

8

At what time did this employee begin work on Friday?

12:30

12:45

12:15

8

How many days did this employee return from lunch at 4:15pm?

3

1

2

8

How many days did this employee clock out for lunch at 3:45pm?

2

4

3

8

At what time did this employee leave work on Monday?

8:30

8:00

8:15

8

How many total hours did this employee work this week?

39

38

37

8

Which day did this employee work 8 and 1/2 hours?

Mon

Fri

Sun

8

How many days did this employee work 8 hours total?

3

1

2

8

At what time did this employee return from lunch on Wednesday?

5:30

6:00

5:00

Employee Time Card

9

Name: James McKee

Week of: 06/10/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday					
Monday	12:30pm	4:30pm	5:30pm	9:30pm	8
Tuesday	1:45pm	5:45pm	6:15pm	8:15pm	6
Wednesday	2:00pm	5:00pm	5:30pm	10:30pm	8
Thursday	1:00pm	4:30pm	5:30pm	9:30pm	8.5
Friday	2:15pm	5:15pm	6:15pm	10:45pm	7.5
Saturday					

Total Time: 38 hours

9

Which day did this employee work the fewest hours?

Wed

Mon

Tues

9

This time card begins on the 10th. What day will be the 12th?

Thurs

Tues

Wed

9

How many hours did this employee work on Wednesday before they went to lunch?

4

2

3

9

Which day did this employee begin work at 1:00pm and leave work at 9:30pm?

Wed

Thurs

Mon

9

How many days did this employee work this week?

6

7

5

9

At what time did this employee leave work on Thursday?

9:00

9:30

9:45

9

Which day did this employee begin work the earliest?

Tues

Thurs

Mon

9

Which day did this employee leave work the latest?

Fri

Wed

Thurs

9

Which day did this employee begin lunch at 5:15pm and return from lunch at 6:15pm?

Fri

Tues

Wed

9

What is the first name of the employee for this time card?

Jimmy

John

James

9

On which did this employee begin work at 12:30pm and clock out for lunch at 4:30pm?

Mon

Wed

Thurs

9

Which day did this employee work 6 hours total?

Thurs

Tues

Wed

9

At what time did this employee return from lunch on Friday?

5:15

6:15

7:15

9

Which day did this employee clock out at for lunch at 5:15pm?

Tues

Fri

Wed

9

On which day of the month does this time card begin?

12

10

11

9

Which day did this employee begin work at 1:45pm and leave work at 8:15pm?

Wed

Thurs

Tues

9

How many hours total did this employee work this week?

37

38

39

9

During which month is this time card for?

June

July

May

9

Which day did this employee clock out for lunch at 5:45pm?

Wed

Mon

Tues

9

How many days did this employee clock in from lunch at 6:15pm?

1

2

3

9

Which day did this employee begin work at 2:15pm and lock out for lunch at 5:15pm?

Wed

Thurs

Fri

9

Other than Sunday, what other day is this employee off this week?

Fri

Sat

Thurs

9

Which day did this employee clock in from lunch at 5:30pm and leave work at 10:30pm?

Tues

Thurs

Wed

9

How many days did this employee clock in from lunch at 5:30pm and leave work at 9:30pm?

3

4

2

9

Which day did this employee clock out for lunch at 5:00pm?

Fri

Wed

Tues

9

Which day did this employee begin work at 2:00pm?

Wed

Tues

Fri

9

How many days did this employee clock in from lunch at 5:30pm?

1

3

2

9

At what time did this employee leave work on Thursday?

9:30

9:20

9:40

9

How many days did this employee take 1 hour for lunch this week?

4

2

3

9

Which day did this employee work 7 and 1/2 hours?

Fri

Thurs

Wed

9

How many days did this employee work 8 hours total?

4

2

3

9

At what time did this employee begin work on Tuesday?

1:30

1:45

1:50

Employee Time Card

10

Name: Declan Johnson

Week of: 04/08/2018

Day	IN	OUT	IN	OUT	TOTAL
Sunday	9:30am	1:30pm	12:00pm	5:00pm	9
Monday	5:00pm			9:00pm	4
Tuesday	5:30pm			9:30pm	4
Wednesday					
Thursday	5:15pm	7:15pm	7:45pm	9:45pm	4
Friday	6:00pm	8:00pm	8:30pm	10:30pm	4
Saturday	10:00am	1:00pm	1:30pm	6:00pm	7.5

Total Time: 32.5 hours

10

Which day did this employee work 4 hours before taking a lunch break?

Sun

Fri

Sat

10

Which day did this employee clock out for lunch at 8:00pm and clock in from lunch at 8:30pm?

Sat

Thurs

Fri

10

Which day did this employee return from lunch at 1:30pm and leave work at 6:00pm?

Sun

Sat

Fri

10

At what time did this employee leave work on Monday?

9:30

9:45

9:00

10

How many minutes did this employee take for lunch on Saturday?

20

40

30

10

Which day did this employee clock in from lunch at 12:00pm and leave at 5:00pm?

Mon

Sun

Sat

10

Which day did this employee clock out for lunch at 8:00pm and leave work at 10:30pm?

Fri

Thurs

Sat

10

Which day did this employee work 3 hours before taking a lunch break?

Fri

Thurs

Sat

10

Which day did this employee leave work at 6:00pm?

Fri

Thurs

Sat

10

Which day did this employee begin work at 9:30am?

Fri

Sat

Sun

10

How many hours did this employee work on Wednesday?

4

3

0

10

Which day did this employee begin work at 6:00pm and clock out for lunch at 8:00pm?

Tues

Fri

Thurs

10

At what time did this employee return from lunch on Saturday?

1:00

1:45

1:30

10

Which day did this employee take a lunch break from 7:15pm-7:45pm?

Sat

Thurs

Fri

10

During which month is this time card for?

May

March

April

10

What is the first name of the employee for this time card?

Decan

Declan

Devon

10

At what time did this employee return from lunch on Sunday?

2:00

1:00

12:00

10

Which day did this employee begin work at 5:30pm and leave work at 9:30pm?

Mon

Tues

Thurs

10

At what time did this employee clock out for lunch on Friday?

8:30

8:00

8:15

10

What day of the month does this time card begin?

10th

9th

8th

10

Which day did this employee begin work at 5:00pm?

Tues

Tues

Thurs

10

Which day did this employee begin work at 5:15pm and leave work at 9:45pm?

Tues

Thurs

Mon

10

Which day did this employee work the most hours?

Sat

Sun

Mon

10

How many total hours did this employee work this week?

33.5

31.5

32.5

10

Which day did this employee leave work at 9:30pm?

Thurs

Mon

Tues

10

How many days did this employee work 4 hours total?

5

4

6

10

When this employee left work on Tuesday, on which day did they return to work?

Thurs

Wed

Fri

10

Which day did this employee clock out for lunch at 1:30pm?

Sat

Thurs

Sun

10

How many days did this employee not take a lunch break this week?

3

2

4

10

Which day was this employee off this week?

Tues

Wed

Mon

10

Which day did this employee work 7 and $\frac{1}{2}$ hours?

Sat

Fri

Thurs

10

At what time did this employee begin work on Thursday?

5:15

5:30

5:00

I recommend laminating for extended use.

*Ideas for use:
Work boxes, life skills centers , group work,
individual work.*



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